

Name: _____ Location of Class or Event: _____
 (School Name and GIAA or GAPPS)

Type of Class or Event: _____ Number of students participating in Shotgun Sports _____

Email: _____ Name of Volunteer Supervisor: Trevor Griffin
 (GA Dept. of Nature Resources Contact)

Contribution to Class or Event: Shotgun Training

Administrative – Hours spent preparing for a course outside the classroom (e.g. obtaining materials, practicing a presentation), attending a meeting or annual workshop or training

Instruction – Hours spent in the classroom or field setting-up/breaking down for the course registering students or teaching

Travel – Hours spent traveling to and from activities (driver or passenger should record this time)

Miles Per Date: Total mileage, driven to and from the class/event location. Only drivers may record mileage

| | Log time in ¼ hour increments (e.g. 15 min = 0.25, 45 min = 0.75 etc.) | | | | Log Miles in Whole #s | |
|------|---|---------------------|----------------|--------------------------|--------------------------|-------------------------------|
| Date | A. Admin Hours | B. Instruction Hrs. | C. Travel Hrs. | Total Hours A + B + C | Miles Per Date | Signature (<u>each</u> line) |
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| | | | Total Hours >> | | | << Total Mileage |

Signature of Volunteer Supervisor: _____ Last Date of Class/Event: _____

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|-------------------------------|------------------------|
| ***Office Use Only*** | |
| Signature of HDP Staff: _____ | Data Entry Date: _____ |